

Legal English language and skills for corporate and commercial lawyers

Example outline from a public course (face-to-face)

We tailor content and course length for in-house groups and one-to-ones

Currently all training online

A highly practical course to help you perform key functions of your work effectively in English. The course will expand your legal vocabulary and enhance your use of it. You will also revise and improve your grammar.

Exercises from start to finish.

Course length

Three days face-to-face (18 training hours)

Can vary for face-to-face and for online training.

Who should attend

Lawyers from private practice, industry and government

Minimum level of general English

At least a B2 (European Council reference for language levels.) (We will assess your level.)

Group size

Maximum 8 but please discuss greater number with us.

Trainers

Stella Styllis and Alan Simmons

Method for online training

Split into sessions of up to two hours at a time

Zoom preferred but can use similar platforms.

Trainer monitoring and input throughout for maximum individual attention and benefit.

Work in ones, twos and threes in breakout rooms. Screen-sharing and joint document annotating.

Homework: brief work between sessions

Continued ...

...Legal English language and skills for corporate and commercial lawyers, continued

Objectives

- Improve your knowledge and use of key language for your work
- learn and practise using language for key legal skills, such as negotiating in English
- improve your grammar
- increase your confidence so you can work effectively in English

Example content (varied to suit group needs) *We also tailor to other practice areas and often to jurisdiction

Language and context (examples but other areas covered)

- contracts, forming, formalities and performing
- business entities, different types
- M&A, public and private
- borrowing, security and insolvency

Skills and related language

- Discussing generally, with comparisons between English law and participants' laws
- Listening and reading (articles, laws, directives and agreements)
- Advising, orally and in writing (practice through role-play)
- Negotiating (practice through role-play)
- Drafting contracts (if time), introduction (see also our courses on drafting and writing)

We also offer skills and language for meetings, and for presenting in English.

Grammar

To suit needs. We mostly cover grammar remedially. Depending on group size, we will address language and grammar issues that we have identified during pre-course assessment.